

Unit Outline (Higher Education)

Institute / School: Institute of Education, Arts & Community

Unit Title: INTRODUCTION TO TERTIARY STUDIES

Unit ID: FASTP1011

Credit Points: 15.00

Prerequisite(s): Nil

Co-requisite(s): Nil

Exclusion(s): Nil

ASCED: 120199

Description of the Unit:

After successfully completing this unit students will have a greater knowledge of the structure, learning and teaching practices of a university. Students will be introduced to the skills and practices required to successfully engage with university learning and teaching. Students will develop an understanding of the concept of independent learning. They will be able to apply their knowledge to their future tertiary studies and assessment tasks. They will also be able to communicate their knowledge to others.

Grade Scheme: Graded (HD, D, C, P, MF, F, XF)

Work Experience:

No work experience: Student is not undertaking work experience in industry.

Does Recognition of Prior Learning apply to this Unit? No

Placement Component: No

Supplementary Assessment: Yes

Where supplementary assessment is available a student must have failed overall in the Unit but gained a final mark of 45 per cent or above and submitted all major assessment tasks.

CourseLevel:

| Level of Unit in Course | AQF Level of Course | | | | | |
|-------------------------|---------------------|---|---|---|---|----|
| | 5 | 6 | 7 | 8 | 9 | 10 |
| Introductory | ✓ | ■ | ■ | ■ | ■ | ■ |
| Intermediate | ■ | ■ | ■ | ■ | ■ | ■ |

| Level of Unit in Course | AQF Level of Course | | | | | |
|-------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| | 5 | 6 | 7 | 8 | 9 | 10 |
| Advanced | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Learning Outcomes:

After successfully completing this unit students will be able to:

Knowledge:

- K1.** Demonstrate appropriate writing and research skills for university study
- K2.** Demonstrate appropriate reading and study skills for university study
- K3.** Identify learning strategies appropriate for university study.
- K4.** Identify the study practices appropriate in an adult learning environment.
- K5.** Utilise the university's e-learning environment.

Skills:

- S1.** Engage with university e-learning platforms.
- S2.** Analyse and interpret learning strategies appropriate for a variety of university teaching and learning settings.
- S3.** Prepare assessments according to university requirements
- S4.** Reflect upon the practices of university learning.

Application of knowledge and skills:

- A1.** Produce and submit tertiary level assessment tasks
- A2.** Analyse, interpret and transmit appropriate independent learning strategies and practices
- A3.** Effectively use university e-learning platforms

Unit Content:

Introduction to Tertiary Studies covers two important themes of university learning scholarship and the tertiary academic environment. It deals with adult learning, reading and writing for academic purposes, statistical literacy, research, ethics, academic integrity, academic arguments, and the types of teaching, writing, assessment and feedback students can expect at the tertiary level.

FEDTASKS

Federation University Federation recognises that students require key transferable employability skills to prepare them for their future workplace and society. FEDTASKS (**T**ransferable **A**tttributes **S**kills and **K**nowledge) provide a targeted focus on five key transferable Attributes, Skills, and Knowledge that are embedded within curriculum, developed gradually towards successful measures and interlinked with cross-discipline and Co-operative Learning opportunities. *One or more FEDTASK, transferable Attributes, Skills or Knowledge must be evident in the specified learning outcomes and assessment for each FedUni Unit, and all must be directly assessed in each Course.*

| FEDTASK attribute and descriptor | | Development and acquisition of FEDTASKS in the Unit | |
|---|--|---|-----------------------|
| | | Learning Outcomes (KSA) | Assessment task (AT#) |
| FEDTASK 1 Interpersonal | Students will demonstrate the ability to effectively communicate, interact and work with others both individually and in groups. Students will be required to display skills in-person and/or online in: <ul style="list-style-type: none"> • Using effective verbal and non-verbal communication • Listening for meaning and influencing via active listening • Showing empathy for others • Negotiating and demonstrating conflict resolution skills • Working respectfully in cross-cultural and diverse teams. | K1,K2,K3,K4,S1,S2,S3,S4,A1,A2,A3 | AT1,AT2,AT3 |
| FEDTASK 2 Leadership | Students will demonstrate the ability to apply professional skills and behaviours in leading others. Students will be required to display skills in: <ul style="list-style-type: none"> • Creating a collegial environment • Showing self-awareness and the ability to self-reflect • Inspiring and convincing others • Making informed decisions • Displaying initiative | Not applicable | Not applicable |
| FEDTASK 3 Critical Thinking and Creativity | Students will demonstrate an ability to work in complexity and ambiguity using the imagination to create new ideas. Students will be required to display skills in: <ul style="list-style-type: none"> • Reflecting critically • Evaluating ideas, concepts and information • Considering alternative perspectives to refine ideas • Challenging conventional thinking to clarify concepts • Forming creative solutions in problem solving | K1,K2,K3,K4,K5,S1,S2,S3,S4,A1,A2,A3 | AT2 |
| FEDTASK 4 Digital Literacy | Students will demonstrate the ability to work fluently across a range of tools, platforms and applications to achieve a range of tasks. Students will be required to display skills in: <ul style="list-style-type: none"> • Finding, evaluating, managing, curating, organising and sharing digital information • Collating, managing, accessing and using digital data securely • Receiving and responding to messages in a range of digital media • Contributing actively to digital teams and working groups • Participating in and benefiting from digital learning opportunities | K1,K2,K3,K4,K5,S1,S2,S3,S4,A1,A2,A3 | AT1,AT2 |

| FEDTASK attribute and descriptor | | Development and acquisition of FEDTASKS in the Unit | |
|--|---|---|-----------------------|
| | | Learning Outcomes (KSA) | Assessment task (AT#) |
| FEDTASK 5 Sustainable and Ethical Mindset | Students will demonstrate the ability to consider and assess the consequences and impact of ideas and actions in enacting ethical and sustainable decisions. Students will be required to display skills in: <ul style="list-style-type: none"> • Making informed judgments that consider the impact of devising solutions in global economic environmental and societal contexts • Committing to social responsibility as a professional and a citizen • Evaluating ethical, socially responsible and/or sustainable challenges and generating and articulating responses • Embracing lifelong, life-wide and life-deep learning to be open to diverse others • Implementing required actions to foster sustainability in their professional and personal life. | K1,K2,K3,K4,K5,S1,S2,S3,S4,A1,A2,A3 | AT2,AT3 |

Learning Task and Assessment:

| Learning Outcomes Assessed | Assessment Tasks | Assessment Type | Weighting |
|--|---|-----------------|-----------|
| K1, K2, S1, S2, S4, A1, A3 | Short comprehension tasks based on unit content | Comprehension | 25-35% |
| K1, K2, K3, K4, K5, S1, S2, S3, S4, A1, A2, A3 | The presentation of a project and a reflective piece on a point of student interest | Inquiry Project | 25-35% |
| K1, K2, K3, K4, S1, S2, S3, S4, A1, A2, A3 | Extended written response at the end of semester | Written Task | 30-40% |

Alignment to the Minimum Co-Operative Standards (MiCS)

The Minimum Co-Operative Standards (MiCS) are an integral part of the Co-Operative University Model. Seven criteria inform the MiCS alignment at a Course level. Although Units must undertake MiCS mapping, there is NO expectation that Units will meet all seven criteria. The criteria are as follows:

1. Co-design with industry and students
2. Co-develop with industry and students
3. Co-deliver with industry
4. FedTASK alignment
5. Workplace learning and career preparation
6. Authentic assessment
7. Industry-link/Industry facing experience

MiCS Course level reporting highlights how each Course embraces the principles and practices associated with the Co-Operative Model. Evidence of Course alignment with the MiCS, can be captured in the Course Modification Form.

MICS Mapping has been undertaken for this Unit

No

Date:

Adopted Reference Style:

APA

Refer to the [library website](#) for more informationFed Cite - [referencing tool](#)